# NOTISes

For users of NOTIS library information systems

COPPRIGHT © 1991 NOTIS SYSTEMS, INC.

MAY 1991 • Number 66

# Searching SuDoc numbers in NOTIS LMS Release 5.0

ith the release of NOTIS 5.0, call number searching is now available in OPAC. In preparing for this new functionality, the NOTIS call number index was considerably improved, particularly in the Superintendent of Documents scheme.

## The colon plays an important role in normalizing SuDoc numbers

SuDoc numbers are now normalized to a high degree. This will be most evident when viewed in their "raw" form in staff mode display.

The reason for this normalization is to ensure a more accurate sort order. The normalization rules rely heavily on where the colon is placed in SuDoc numbers.

The colon serves two purposes. It helps to make a rather unusual number more readable. It also helps the NOTIS software understand where and how the number is to be normalized.

You will notice with the new release that the effects of normalization are more pronounced in the class stem of the number (that is, in the portion to the left of the colon). You will also notice that, unlike other punctuation, the colon is actually preserved in the index entry.

The significance of the colon in loading and searching the SuDoc portion of the call number index has two implications to staff operations. First, it is more important than ever that the colon be preserved when SuDoc numbers are being entered into NOTIS copy holdings statements.

Second, it is useful to include the colon in your search term when searching the index in staff mode. This represents a change from earlier versions of NOTIS.

## IN THIS ISSUE

NOTIS News2-3
MDAS Release 1.2: an update5
An update from Conversion Services8
Take Notice—training manuals are for sale10
Fund Management on NOTIS14
NOTIS 5.0 Internals Technical Training for NOTIS15
Registration form for NUGM training16
Poster session guidelines18
Docalerts19
Release 5.0's features20
Enhancement Survey24
How to configure spine labels with NOTIS26
Regional Special Interest Group Chairs27
MDAS Loader order form 29
Library Happenings30
Troubleshooting31-34

#### BULLETIN

The 1991 NUGM Agenda for Day 1 and Day 2 can be found on pages 12 and 13

(Continued on page 4)

# INOTIS NEWS

# New features in the technical documentation

In order to respond to your requests for information on the relationship between NOTIS jobs and NOTIS programs, we have included two new charts in the *NOTIS Technical Reference Manual* (TRM). These charts cross reference 5.0 jobs to 5.0 programs.

Job	Procedure	Step Name	Program
LAC600JC	LAC600PR	LAC60020	LAC600B
LAC605JC	LAC605PR	LAC60510	LAC605B
LAC700JC	LAC700PR	LAC70030	LAC700B

One table lists the job name, the associated JCL procedure name, the related step name, and the program name. The other table provides the same information sorted by program name.

These tables can be found in Appendix II of the TRM, which is scheduled to be shipped to you in May.

# Looking for your NOTIS Library Implementation manuals?

If you haven't received the NOTIS Library Implementation Manual: Planning for Implementation and the NOTIS Library Implementation Manual: The System Control File yet, you should be receiving them soon. To get the manuals to you as soon as possible, we omitted the indexes from both of the implementation manuals.

We are putting the final touches on the indexes, and you can expect them in early June. We apologize for any inconvenience this may cause you, but we think you will be happy with the work we have put into making sure the indexes are complete.

## NOTIS cs

NOTISes of published monthly by the Documentation Services department, NOTIS Systems, Incorporated. The purpose of NOTISes is to provide timely, helpful, and accurate information about NOTIS products and services to the NOTIS user community.

SUBSCRIPTIONS: Subscriptions are available to NOTIS users at the rate of \$65 for one year by calling us at (708) 866-0150 or writing us at 1007 Church Street, 2nd Floor, Evanston, Illinois 60201-3622.

CONTRIBUTIONS: We welcome articles and suggestions from the user community. Please call for formatting suggestions before submitting items for publication.

MANAGER, DOCUMENTATION
SERVICES
Jane Larkin

EDITOR Robyn McMurray

ASSISTANT EDITOR Sherri Miller

Copyright© 1991 NOTIS Systems, Inc. All rights reserved.

NOTIS<sup>®</sup> and the NOTIS design are registered trademarks of NOTIS Systems, Inc. Reg. U.S. Pat. & Tm Off.

# Problem after hours? No problem!

You can call a systems engineer to help you resolve your technical problems from 7:00 a.m. to 7:00 p.m. (CST). From 7:00–8:30 a.m. and from 5:00–7:00 p.m., the system engineer on duty will handle incoming calls in correlation with the voice mail system. Simply call Customer Services at (708) 866–1100.



# June 1991 conference schedule: come and see us!

We'll be exhibiting at a number of conferences in June. Please look for us in the exhibit areas at the following meetings.

Conference	Dates	Place
Canadian Library Assn.	June 1–4	Ottawa, ON
Medical Library Assn.	June 2–5	San Francisco, CA
Special Libraries Assn.	June 9–12	San Antonio, TX
American Library Assn.	June 29-July 2	Atlanta, GA

At ALA, we'll be in booth #956, and the NOTIS suite will be located in the Atlanta Hilton and Towers. Ask at the booth for the suite number or check with information at the Hilton.

Please be sure to stop by and see us if you attend any of these meetings.

# How do we define an additional institution?

Many of our newer users have called to ask how we define an additional institution.

The software license for the NOTIS Library Management System is granted to an institution for the management of its own library holdings. We define your "institution" as an entity with a governance structure and an identifiable chief executive, such as the board of trustees and the president of the university.

We define an additional institution as an institution that reports to a separate president, but wishes to use your copy of the software to manage its library holdings.

There is a charge for extending the software license to this additional institution. You will need to contact your marketing representative to include an addendum to your existing NOTIS contract. ■

# NOTIS jumps on the recycling bandwagon

NOTIS is committed to company involvement in the recycling program, and we are urging staff to participate fully. To this end, NOTIS provides separate receptacles for waste and recycled materials. We recycle general paper products and cans. Cardboard, newspaper, and packing materials are recycled by the NOTIS mail room when possible.

The purchasing department at NOTIS is committed to choosing environmentally sound products when quality, company necessity, and price are equal. NOTIS is also looking into producing *NOTISes* on recycled paper. ■

## Searching SuDoc numbers (continued from page one)

Although the colon is not required for searching the index, practice has shown that including the colon helps to formulate a more precise search. This becomes more obvious as the staff searcher gains familiarity with the revised index.

## **Examples of how NOTIS treats SuDoc numbers**

An example will help to illustrate some of these points. Let's pick an average SuDoc number and examine how NOTIS treats it. Assume the SuDoc number:

## Y 4.C 73/7:S.hrg.101-307

If this number was batch loaded, it might appear in the 1b subfield of a copy holdings record exactly as it appears above. If it was entered manually, however, the NOTIS software would require that it be segmented into elements of no more than 12 characters.

Segmentation is accomplished by using a semicolon or 1c subfield as illustrated below:

lb Y 4.C 73/7;:S.hrg.;101-307 lb Y 4.C lc 73/7:S.hrg. lc 101-307 (other input forms are also possible)

Regardless of input conventions, the entry in the call number index when viewed in staff mode will appear as:

#### Y 3 C 73 7 :S HRG 101 307

Again, the heavy normalization to the left of the colon is to help with sorting. The number will display in the index on the OPAC side as:

Y3 C737: SHRG 101 307

For optimal searching on the staff side, the colon should be included in its correct place. It is as significant to the software as the letter Y or the number 7. Other punctuation should be omitted, and case may be ignored. A search of:

#### find cs=y 3 73 7:s hrg 101 307

will yield a direct hit. If the search term was truncated, or if the colon was omitted, the system would perform 'fuzzy' matching and generate an index display from which the desired entry could be selected.

## NOTIS gets customer feedback on classifying SuDoc numbers

Last year, in anticipation of SuDoc index redesign, NOTIS asked customers what types of materials had been assigned class codes of R or S (indicating SuDoc). The Government Documents Cataloging Services SIG was helpful in getting the word out, and we received a lot of feedback, both directly and on Bitnet.

NOTIS users reported that, for the most part, only true SuDoc classification numbers were being assigned these codes. Some, however, reported that state and local documents had also been assigned class codes of R and S.

Samples of some alternate classification schemes were sent for analysis, and it seemed that many could be accommodated by the rules NOTIS was developing for the parsing of SuDoc numbers.

Those numbers that diverge greatly from SuDoc may normalize oddly. This, in turn, may affect how they sort in the index.

Now that the new software is available, we have some examples of non-standard numbers that are being processed by the SuDoc parsing logic. (We thank beta site Fort Hays for looking at this issue early on and reporting the results.)

It is clear that the highly customized SuDoc parsing logic cannot be made sufficiently generic to handle all non-SuDoc class schemes. It is likely that NOTIS will, in a future release, directly address the problems surrounding government publications that are classed using some scheme other than U.S. Superintendent of Documents.

## Future design possibilities for SuDoc numbers

We have not begun our formal analysis, but several initial design possibilities are itemized below. We will be looking to the NOTIS Government Documents SIG for feedback.

- Define a new class code for government publications other than SuDoc. There aren't many letters left, but 'G' seems both available and appropriate.
   (Are there large collections already in place that would require retrospective
- For purposes of parsing classification numbers coded 'G', use the basic logic used in parsing numbers that appear in the 'other' index.

conversions?)

- (Are there any conventions in wide enough use to add additional validation to such numbers?)
- Do not interfile numbers coded 'G' with SuDocs. This would be a step away from the stated need for an index that will also serve as the basis for an online shelflist.
- Search non-SuDoc government publications in the call number index with the search parameter 'cs='. ■

# MDAS Release 1.2: an update

Release 1.2 is on schedule and is in beta test at Vanderbilt University for the VSE version, and at the State University of New York—Binghamton for the MVS version.

#### **Earlier release date for MDAS**

The MDAS users' concern about the timing of Release 1.2 prompted us to move up the distribution date of the release to July 1991. To accomplish this, we dropped certain enhancements we had originally planned to include.

The release includes a number of new features:

- · search list
- compatibility with MHI
- extension of the print feature to the OPAC
- OPAC 5.0 features
- patron sign on
- separate control of features common to MDAS & OPAC

## The new search list

A new feature of Release 1.2 is the ability to save up to 10 searches at a time. The system automatically posts every search entered during a session to the search list.

The commands "review" and "edit" (or valid abbreviations such as "r" or "ed") may be used to display the search list. The search list completely replaces the previous "refine" or "revise" search screen that displayed when you entered "r."

Sample Screen 1 is an example of a new Search List Screen in MDAS Release 1.2.

```
Reference searches with "S" followed by the appropriate index number: "S5" To execute. use the statement(s) desired: "S5". "S1 AND S5". "S1 OR EAR" To edit, use the EDIT command and the statement(s) desired: "EDIT S1 AND EAR" Augment ATS Searches: "S3 MARGARET", "EDIT S2 MISSISSIPPI RIVER" HITS 3 S2. K -(CIVIL MAR 3 S2. K -(CIVIL ADJ WAR) AND (UNITED ADJ STATES) 292 S31. A -FOOTE SHELBY3 0 S3. K -FOOTE ADJ SHELBY 2 S5. K -(FOOTE ADJ SHELBY) AND (CIVIL ADJ WAR) 0 Other Options I Index H Help NEXT COMMAND:
```

After displaying the search list, you can:

- repeat a previous search by simply entering "S" followed by the line number
- augment a search by entering "S," the line number, and the addition to the search statement
- combine previous keyword searches by using, for example, "S1" and "S2" as the keywords with a Boolean or positional operator
- edit a search by entering, for example, "edit S1" to redisplay the search on the command line for insertions, changes, etc.

"S1" in the above example was created by combining the two previous keyword searches. You can enter the "shorthand" label for a previous search from any screen.

The first search listed is always the last one you entered, the second search is the next to last one entered, and so on. Once the eleventh search is entered, the first one you entered falls off the list.

The search list may be cleared by the time-out or by entering the command "sta(rt)." The start command returns you to the database selection menu screen. The search list capability also applies to the OPAC for MDAS users.

## MDAS is compatible with MHI

With Release 1.2, MDAS users will be using the MHI index generation programs (similar to those used for LMS Release 5.0) instead of the old author/title and subject index generation programs. The MDAS database index displays for author, title, subject, and keyword search results will be identical to the OPAC 5.0 index displays for author, title, subject, and keyword search results.

These new displays provide greater clarity and make it easier for you to interpret search results.

Also, MDAS Release 1.2 incorporates cross references into a database's index display. The capability of generating references to database users from a vendor's authority file is exciting. This is a good example of how MDAS enables a library to broaden the scope of our shared vision of the integrated library system.

## You can print in the OPAC

Once you install MDAS Release 1.2, you will have the same print capability for the OPAC that you have for a database; in other words, the ability to issue the PR command to print or download a citation.

## Other OPAC 5.0 features

In addition to the new index structure, Release 1.2 also introduces features of the new NOTIS OPAC distributed in Release 5.0. These features include:

- Common Command Language
- command mapping
- command validation
- time-out

MDAS users have had the ability to define labeled displays for database records since the Release 1.0. Now that the OPAC 5.0 offers the same capability, MDAS sites can design OPAC and database record displays to be as similar or as different as needed.

## You can decide if patrons are required to sign on to MDAS

With MDAS Release 1.2, each site will have the option of requiring patrons to sign on before providing access to restricted databases. This capability will also be tied to terminal control so that a patron walking into the library could select and search any database available.

If, however, that patron were to dial into the system from a remote location, access to one, some, or all of the databases could be denied unless the patron had a valid sign on.

Sign-ons may be the patron ID, Social Security number, organization ID, or a free-form number as defined in the NSYS file. If the site selects any of the first three choices, the number entered by the patron is validated against the NOTIS patron record.

The free-form number would be used if the site has a third party security software and has developed its own interface between MDAS and the security software. We have provided a user exit in the MDAS programs to permit this possibility.

MDAS sites can require a double sign-on; in other words, the user must enter two separate sign-ons to access a database. If a patron tries to use a restricted access database without first signing on, they will see the Database Sign-On screen as shown in Sample Screen 2 on the next page.

In Sample Screen 2, the library has defined ERIC as a database requiring a primary sign-on of the "Library ID Barcode" (i.e., the patron ID). In this case, the patron selected "ERIC" but did not enter a sign-on first.

Sample Screen 2 is an example of a Database Sign-On Screen in MDAS Release 1.2. The text on this screen is locally defined.

Welcome to the MDAS Security System  You must have the proper authorization in order to access this database.  Please enter the information requested below and press (ENTER) or press (CLEAR) to cancel.  If you do not know the information requested or you believe you have been wrongly denied access to this database, please ask for assistance at the Reference Desk.  Library ID Barcode:  Press enter when finishe COMMANDS  H Help  NEXT COMMAND:					Database	Sign-On	ERIC Screen
Please enter the information requested below and press <enter> or press <clear> to cancel.  If you do not know the information requested or you believe you have been wrongly denied access to this database, please ask for assistance at the Reference Desk.  Library ID Barcode:  Press enter when finishe COMMANDS  H Help</clear></enter>	Welcome to th	e MDAS Secur	rity System				
CCLEAR> to cancel.  If you do not know the information requested or you believe you have been wrongly denied access to this database, please ask for assistance at the Reference Desk.  Library ID Barcode:  Press enter when finishe COMMANDS H Help	You must have	the proper	authorization	in order to	o access this	database	٠.
Reference Desk.  Library ID Barcode:  Press enter when finishe COMMANDS H Help			tion requested	l below and p	oress (ENTER)	or pr	ess
Press enter when finishe	If you do not wrongly denie Reference Des	know the in d access to k.	nformation rec this database	uested or yo , please asi	ou believe you k for assistand	have be ce at th	en e
Press enter when finishe COMMANDS H Help		Library ID	Barcode:	·			
					Press enter	~when f	inished
NEXT COMMAND:	COMMANDS		Н	Help			1
	NEXT COMMAND:	,					
		, , , , , , , , , , , , , , , , , , , ,					

## Defining values common to MDAS & OPAC

To provide greater convenience for system administration, MDAS Release 1.2 introduces another transaction function (NSYS) that creates a new online file to define elements common to MDAS, the NOTIS Library Management System, or KeyNOTIS, and (for the future) PACLink. For example, terminal control will now appear in NSYS rather than MSYS.

NSYS menus, screen displays, function key usage, etc., are essentially identical to those in MSYS. NSYS also includes the patron sign-on definitions available as part of the new security feature.

Another new feature defined in the NSYS file is a database lock feature. As you know, MDAS

license fees are based on the number of database loaders you have.

This lock prevents any site from loading a new database if the maximum number of databases has been reached. This new feature assures all MDAS users that everyone receives equitable treatment with regard to fees.

If you have decided to load indexes from the same vendor individually as separate databases, instead of all together (an option, for example, with the Wilson loader), the maximum number for your site will be set accordingly.

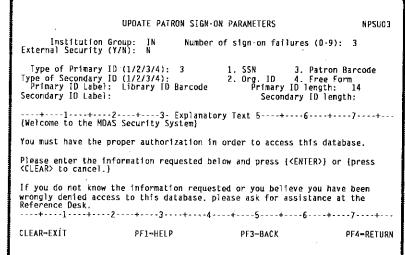
## **MDAS** in the future

As with all NOTIS software products, we

expect to get comments and suggestions from our users as to what works well and what needs further enhancements. We look to the MDAS Special Interest Group to help us determine our future direction. That group clearly expressed desire for an earlier distribution date for Release 1.2, and we heard them.

## Further inquiries

Please direct inquiries about the progress of the beta test to Stuart Miller at (708) 866-0171. You may direct inquiries about the content of MDAS Release 1.2 to Stuart, or call (708) 866-0156 and ask to speak with a Product Specialist. ■



Sample Screen 3 shows the NSYS menu screen to define patron sign-on procedures.

# An update from Conversion Services

Conversion Services wants to keep you informed of the projects we are working on, whether they be improvements to existing software, or new software that we are creating. If we have any news to report, then you will read about it in *NOTISes*.

#### **BIBLOAD**

The new generic loader BIBLOAD in Release 5.0 of the Library Management System does not create an A11 field in the copy holdings record. When trying to display the copy holdings record, an 850c abend occurs when there is no A11 field.

Lines 1784–1794 in the following code were added to correct the problem. Please verify that this code is in your version of BIBLOAD. If not, please add these lines to your code.

001761	*******	******	**********
001762	*THIS SECTION	WILL PROCESS THE INPUT	SEARCH TAG LIST TO FIND A *
		•	DATE TO CREATE THE A08 FIELD*
			WHICH IS THEN PLACED IN THE *
		S OUTPUT TABLE.	*
001766	*****	*****	**********
001767	C000 ST	R14, SAVER14D	SAVE THE RETURN ADDRESS
001768	MVC	RECUPD(2), RECDTE	SET THE LAST UPDATE DATE
001769	MVC	CATDAT, RECDTE	SET THE LAST UPDATE DATE
001770	SPACE		
001771	*******		
001772	* BUILD THE	A08 FIELD AND USE THE S	LOTTER TO ADD IT TO THE TABLE
001773	SPACE		
001774	UNPK,	FLDTAG, FNBRFF	GET APPROPRIATE NOTIS FLD TAG
001775	LA	R6,FLDA08	ADDRESS THE FIELD DEFINITION
001776	ST	R6,FLDPOS	AND GIVE IT TO PARAMETER
001777	LA	R6,FLDA08\$	GET THE LENGTH OF THE A08
001778	ST	R6, FLDLEN	AND STORE THIS PARAMETER
001779	MVI	FLDFLGS, 0	INITIALIZE THE FLAGS
001780	LA	R1,FLDPARM	ADDR THE CHOTT SLOTTER PARM
001781	L	R15, =A (CHSLOTTR)	POINT TO SLOTTER ROUTINE
001782	BALR	R14,R15	CALL THE CHOTT SLOTTER
001783	SPACE		
001784	*****	f	
001785	* BUILD THE A	11 FIELD AND USE THE SI	OTTER TO ADD IT TO THE TABLE
001786	UNPK	FLDTAG, FNBRSC	SET THE FIELD TAG
001787	LA	R6, BLNKS	NO TITLE NOTES
001788	ST	R6,FLDPOS	AND THE START POSITION
001789	LA	R6,2	LENGTH OF 2 FOR INDICATORS
001790	ST	R6, FLDLEN	SAVE THE LENGTH
001791	MVI	FLDFLGS, 0	SET THE FIELD FLAGS TO NULL
001792	LA	R1,FLDPARM	CHOT SLOTTER PARAMETER LIST
001793	L	R15,=A(CHSLOTTR)	ADDRESS THE CHOT SLOTTER RIN
001794	BALR	R14,R15	EXECUTE THE SLOTTER
001795	L	R14, SAVER14D	RESTORE THE RETURN ADDRESS
001796	BR	R14	AND RETURN TO CALLER
001797	EJECT		•

## **MHI Batch Update software**

We are working on creating software to dynamically update the Merged Headings Index (MHI) from tape loading data. This software will be designed to work with records in NOTIS MARC format so that the source of the input can be from LBC90/70, LBC30, generic overlay, or the authority loader. The price of this software is \$6,500; it will be available on July 31. Customers who send us a purchase order for this software before June 30, 1991 will be eligible for a 20% discount.

#### **MDAS Loaders**

Conversion Services is selling all of the MDAS loaders. These include the following loaders:

ABI Inform
Compendex Plus Loader
Current Contents Loader
ERIC (RIE/CIJE) Loader
IAC (Information Access Company) Loader
MEDLINE Loader
PsycINFO Loader
Religion Loader for Wilson
Wilson Loader

If you are interested in purchasing any of these loaders, please use the MDAS Loader Order Form, which is on page 29 in this issue of *NOTISes*.

#### **MEDLARS**

MEDLARS informed NOTIS that they are unable to notify us ahead of time of any changes in their record structure for their MEDLINE Database. With this in mind, NOTIS will guarantee that we can update the MEDLINE Loader three months after we have heard from our users of any changes to the data structure. Please contact Bill Easton at (708) 866-0159 if you are aware of any format changes in the MEDLINE Database.

We are already aware of the change from the Distribution Format (SDF) to the ELHILL Unit Record Format (EURF), which is scheduled to take place in January 1992. Conversion Services will have the MEDLINE loader rewritten and tested for that change. All maintenance customers will receive the rewritten loader as part of their maintenance agreement.

## **NOTIS** conversion updates

Here is a short outline of the data we are converting:

· Howard University: We are working on their

loader program and a special program to convert their Series I item record information into the NOTIS MARC format to be overlayed into their production database. We will deliver a complete production database with all bibliographic/holdings records, authority records, and index records ready to be loaded into the appropriate VSAM files.

- Midwestern University: We received a signed Customized Work Letter (CWL) on January 10, 1991. The first sample was sent to Midwestern on February 12, and the load program was accepted. Midwestern has run a test sample through the load program with no problems and is waiting for the NOTIS tables to be completed before doing their production load.
- Trinity University: We received a signed CWL from Trinity University on March 25, 1991.
   The first sample of data went out on April 9, and the loader was accepted on April 23.
- California—San Bernardino: Being a
  KeyNOTIS site, California State at San
  Bernardino's production database was
  loaded using QUIKLOAD+. We customized
  the loader program according to the CWL
  signed by the state of California and NOTIS,
  and then processed their records. We also
  converted and overlayed the item records
  from their CLSI system. A database of almost
  500,000 records was delivered to San Bernardino.
- Future Work: Conversion Services has signed CWLs from Oklahoma State University and Trenton State. We are in the process of working on the following CWLs: University of Kentucky, Mt. San Antonio College, Kean College, Oklahoma Health Sciences, and Angelo State.
- MDAS Loaders: The following NOTIS users have purchased MDAS Loaders during the first quarter of 1991:

University of Iowa
University of Kentucky
CTW
Wayne State
John Hopkins
Notre Dame
Wilson
Wilson
Wilson
Wilson
Wilson
Wilson

Need any more information about Conversion Services products? Please contact Bill Easton at (708) 866-0159. ■

ONTENTS	
TABLE OF C	
AGENDA AND	
A PROGRAM A	
1991 NUGN	

DAY 1 - OCTOBER 2, 1991

	8:30-9:30				GENERA	LSESSION	z			
		2	3	4	5	9		8	6	1 0
	9:45 -	Ask the Experts	Online Receipt of		Online Tables	Staff Training	Online		The	MDAS
	11:15	Circulation	Сотріех		in the Multi-Site	for Release 5.0	Shelf List		Conversion	1.2
			Materials	- Implementing	Environment	OPAC, MHI, LSYS		Troubleshooting	Process	Demonstration
				Release 5.0				Release 5.0	,	
		11	12			13	14		1.5	:
	11:30 -	Politics of	Release 5.1			Ask the Experts	Minimal		NOTIS	٠
	12:30	Circulation	and the Future of			Finding Special	Level		Technical	·
		internal/External	Serials Check-In			Materials	Cataloging		Documentaton	
	12:45-2:00			<b>.</b>	LUNCH — G	Grand Ballroom, Palmer House	Palmer Hous	, ,		
		16	11	1.8	1.9	2.0	2.1		2.2	2 3
	2:15 -	Circulation	Kardex Conversion	Project	PACLink	Designing	Ask the Experts		Merging	Troubleshooting
	3:30	Online	Planning and	Management/	Technical	User Friendly	Cataloging/		NOTIS JCL	for
		Control Files	Implementation	Resource Tapes	Overview	NOTIS Screens	Authorities		Into Your Shop	Beginners
		2.4	25	26	2.7	2 8	29 30	3.1	32 33	3.4
	3:45 -	Automating	Ask the Experts	Library/	Release 5.1	Locally Loaded	GTO GTO	President's	s	PACLink
	4:45	Keyboard Intensive	Acquisitions/	Data Center	<b>Demo of Location</b>	Periodical Databases	with with	Chair		
		Circ Functions	Serials	Relationships	Based Catalogs	Training/Instruction	RLIN OCLC		Meeting Meeting	
		35	36	3.7	3.8	3.9			4 0	4.1
	5:00 -	Bibliographic	Using Acquisitions	LIB1	Services to Remote	Transaction Logs:			MVS/VSE	Electronic
I	00:9	Record Creation	Information for	SIG	Users, Realities	Worth Their Weight		•	Joint	Claiming
VOI		at Circulation Desk	Collection	Meeting	and Possibilities	in Tapes?			SIG Meeting	•
ΓISe			Management							
rs/66	6:30-8:00			REC	EPTION-	E C E P T I O N — Grand Ballroom, Palmer House	om, Palmer H	louse		

# 1991 NUGM PROGRAM AGENDA AND TABLE OF CONTENTS

DAY 2 - OCTOBER 3, 1991

8:00-9:00		Busi	Business Meet	tings for	SIGSSee	Meetings for SIGSSee List / Poster Sessions	ster Sess	ions	·
	4 2	4 3	4 4	4 5	46	4.7	4.8	4 9	5.0
9:15-	Communicating	Training and	How to Make	NOTIS	Ask the Experts	Authority Work	8	SAS	Conversion
10:15	Fiscal	Retraining Student	GTO Work	User	Staff Training	Back to Basics	Problem	SIG Meeting	Serivces
_	Information	Assistants		Documentation			Solving		Products/MDAS
									Loaders
	<u>.</u>	5.2	53	5.4	IS IS	56	57	5.8	
-0::01	×12	Course	Release 5.1	President's	NOTIS 5.0 User	A TECH1 Primer	What Happens	Managing a	
12:00		Reserves	and the Future of	Chair	Training and	for Cataloging/	When You Enter	NOTIS Shop	
			Serials Check-In		Documentation	Authorities	an LC Transaction		
	12:00	12:00–2:00 L U N	LUNCHONY	ONYOUROWN	z >	1:00-2:00		POSTER SESSIONS	SNOIS
	5.9	0.9	6.1	6.2	63	6.4	6.5	9 9	6.7
2:15-	Implementing	Circulation	Multi-Tasking	Database	MDAS	Measuring	NOTIS Systems	VSAM	MDAS
3:30	MHLD	Batch Error	Technical User	Clean-up in	1.2	Cataloging	Strategic	Tuning	SIG Meeting
		Recovery	Terminals	Consortiums	Demonstration	Productivity	Development		
							Directions		
!	89	6.9	0.2	7.1	7.2	7.3	7.4	7.5	7.6
3:45-	VHLD to MHLD	LB610	Release 5.1	Consortium/	Selection	Implementing	MHLD	NO:TIS Index	Troubleshooting
4:45	in Release 5.0	Customization	Demo of Location	Networks	and Evaluation	Basic Support	for	Files and	OID
			Based Catalogs	SIG Meeting	of Databases	Policy	Monographs	Key Comparison	

May 1991

To register for this class, use the NUGM and Pre-NUGM combined registration form on page 16.

## **User Services Group announces** new session: Fund Management on NOTIS

October 1, 1991—Palmer House

Learn how to organize and manage your funds using NOTIS LMS Release 5.0 and KeyNOTIS 1.1 functionality for maximum effectiveness! Audience: Designed for LIB1s, fund managers, and acquisitions specialists. This session provides the fundamentals of fund organization and control.

#### **AGENDA**

8:30-9:00 am 9:00-10:00 am Registration and Coffee

Managing Your Funds

•setting strategies for fund organization understanding fund structure hierarchy control of commitments and expenditures

10:00-10:15 am

BREAK

10:15-11:45 am

Fiscal Period Close Processing Options

 using roll-over and cancelling options the role of activity status coding

default processing using pattern matching

FPC reports for ongoing fund tracking

11:45 am-1:15 pm

LUNCH ON YOUR OWN

1:15-2:15 pm

Security Profile Processing for Acquisitions

 control file structure for operator security •setting up operator security for acquisitions

processing

2:15-2:30 pm

**BREAK** 

2:30-3:30 pm

LSYS Control File Functions

creation and maintenance of acquisitions

default values

dynamic updating of ORDUNIT/RECUNIT

addresses

base currency and conversion rate regulation

3:30-4:15 pm

**Acquisitions Printed Products** 

 review of current generic acquisitions reports •local modification of reports and other printed

products

4:15-4:45 pm

Question and Answer

Presenters: Dodie Ownes, User Services Librarian, NOTIS Systems, and Alan Alexander-Manifold, LIB 1, Purdue University. To register for this class, use the NUGM and Pre-NUGM combined registration form on page 16.

## NOTIS 5.0 Internals Technical Training for NOTIS

**Pre-NUGM training session Technical Support Group** October 1, 1991—Palmer House

An indepth look at NOTIS' internal structure and logic with debugging tips for CICS and Batch jobs in NOTIS 5.0 and MDAS 1.2.

Audience: Designed for the Tech1 responsible for supporting NOTIS. It is suggested the Tech1 have a basic working knowledge of NOTIS.

#### **AGENDA**

8:30-9:00 am 9:00-10:00 am Registration and Coffee

**NOTIS Basic Ingredients** 

A look at NOTIS online records and their relationship to the Tag Table and LCR file

10:00-10:15 am

**BREAK** 

10:15-11:15 am

NOTIS Internals—LSYS Logic Flow

Following an LSYS transaction and it's effect on

various system control parameters

11:15-12:00

SAS Data Extraction Programs

Changes and considerations for 5.0.

12:00-1:30 pm

LUNCH ON YOUR OWN

1:30-2:00 pm

Cataloging Batch Processing

An examination of the offline jobs supporting the

cataloging functions of NOTIS.

2:00-2:30 pm

MDAS 1.2

Overview of key components and trace of basic

logic flow.

2:30-2:45 pm

**BREAK** 

2:45-4:30 pm

**NOTIS** and CICS

Presenting techniques for debugging online problems including reading CICS dumps and traces, a look at command level CICS in NOTIS. and dynamic transaction backout.

What's next in NOTIS ■

4:30-5:00 pm

## 1991 NOTIS USERS' GROUP MEETING October 2-3, 1991 And PRE-NUGM Training Sessions—October 1 **Registration Form**

For NOTIS use	only
Date Rec'd:_	· .
Pmt Type:	No:
Inst. Code:	By:
	•

A. Personal Information: Please fill out completely. This information will be used for badges:

	· 
Phone:	
Zlp:	
	Phone:ZIp:

B. Program Selection: Please indicate program preferences based on the Agenda included in the information package. Select a first and second option for each time slot and fill in the numbers assigned to your sessions of choice.

D	ay 1 Sessions	_		Day 2 Sessions
7:00-8:30 8:30-9:30	Registration General Session		8:00-9:00	SIG Meetings/Poster Sessions
	1st Choice	2nd Choice		1st Choice 2nd Choice
9:45-11:15			9:15-10:15	
11:30-12:30	<del></del>	<del></del>	10:30-12:00	
12:45-2:00	Lunch (Select	One)	12:00-2:00	Lunch On Your Own
V	egetarian _	Chicken	1:00-2:00	Poster Sessions
2:15-3:30	<del></del>		2:15-3:30	
3:45-4:45	<del>`</del>	_ <del></del>	3:45-4:45	
5:00-6:00				·
6:30-8:00	Reception			
		÷		
		•	1	

Support	tional charge of \$125 for the to Session with a late fee of \$35  FUND MANAGEMENT ON N	if not registe	red by July 31.	
	NOTIS 5.0 INTERNALS (Sp			•
process Registra registra	nt: All registrations must be sing fees where applicable. Paynations received without paymertions postmarked after July 31, fee for NUGM and the \$35 late	nent must be nt or with inc 1991 will be	made in one of the foomplete payment will be considered late and	forms listed below. Ill be returned. All I must include the
Payment	Amount:			Amount
ทบ	GM 1991:			Due
	Price \$275 - Late Fee \$325 - P	-	•	0
FUI	ND MANAGEMENT ON NOTIS Price \$125 - Late Fee \$160 - P			10*
NO	TIS 5.0 INTERNALS Training	_	oc i or orean cara w	
	File \$250 - Late Fee \$265 - P	rocessing Fe	ee For Credit Card \$	10*
		rocessing Fe		10*
				10*
	TOTAL AI			10*
	TOTAL AI			10*
	TOTAL AI  thod of Payment:  Check - Amount Enclosed \$			10*
	TOTAL AI  thod of Payment:  Check - Amount Enclosed \$  Purchase Order - P.O. #  Credit Card (circle one)	VISA	: 	
	TOTAL AI  thod of Payment:  Check - Amount Enclosed \$  Purchase Order - P.O. #  Credit Card (circle one)	VISA	MasterCard  Expiration Date	
	TOTAL AI  thod of Payment:  Check - Amount Enclosed \$  Purchase Order - P.O. #  Credit Card (circle one)  Card Number	VISA	MasterCardExpiration Date	

ALL REGISTRATIONS MUST BE RECEIVED BY September 2, 1991 Cancellation Policy:

No refund for cancellations received after September 13, 1991

NOTISes/66

## Poster session guidelines for 1991 NUGM

## Everything you need to know to participate in this year's poster sessions

Start thinking now about how your project, product, or application could be displayed at this year's NUGM.

Poster sessions are a great way to showcase documentation, procedure manuals, user guides, point-of-use instructional materials, and computer applications. Illustrate a process or workstream with poster flowcharts. Use maps and charts to show a floor layout or organizational structure.

You could have the solution to another NOTIS user's problem; or maybe you just perform an everyday process in an extraordinary way. A poster session could be ideal for sharing your great idea with your colleagues.

Dry run an idea you are developing for publication or program presentation at a poster session

Here's a list of details you'll want to keep in mind for the poster sessions.

- 1. The Upper Exhibit Hall of the Palmer House will be the site of 1991 NUGM Poster Sessions. The poster session should be installed in the exhibit hall the morning of the first day of NUGM, October 1, 1991. Sessions will be left up during the entire two days of the meeting.
- 2. Poster sessions are a scheduled, no-conflict event (two) times during this year's NUGM. Staffed viewing times are 8:00-9:00 a.m. and 1:00-2:00 p.m. on Day 2.

You or your designate should be present at the session to answer questions during these times. Poster sessions will be available for viewing throughout both days.

- 3. A table (about 3' x 6'), a bulletin board (about 4'x 6'), and one chair will be provided. Electrical service may not be readily available, so sessions requiring power (for a computer, projector, etc.) will need special planning. Ask first if you are planning a session that requires power.
- 4. We will distribute abstracts of all the poster sessions along with the other materials given out at meeting registration. Part of the preparation for sessions will include

submitting a brief (20 lines or less) abstract about two months before the meeting. After you sign up to present a poster session, we will send you a form to use for preparing the abstract.

- 5. A photocopier will not be available in the room.
- Begin to plan what documentation you will want to display or distribute at your poster session.
- You will need at least 250 copies of each handout.
- If you will be displaying materials that you are unprepared to give away, be ready for requests to send the materials later. At 1990 NUGM, some participants prepared a simple order form listing documentation available, the cost per copy (if any), total pieces requested, total amount to be remitted, the exact name to be entered on a check for payment, and your correct address. You can hand these out and process the clearly entered requests later back home.
- 7. This year, the sessions will be coordinated by:

Philip J. Tramdack
Head of Automation Services
Cleveland State University Library
Cleveland, Ohio 44115
(216) 687-2364 RO489@SUOHIO

Philip Tramdack is available to help you plan your poster session. Give him a call if you have questions.

Provisional deadlines are as follows:

Ideas submitted to

Philip Tramdack:

August 1 (to reserve space)

Special site prep

requests:

August 1

Abstract copy to Philip Tramdack:

September 1 ■

Changes to Release 5.0 User Documentation...

## DocalertsDocalertsDoca lertsDocalertsDocalert sDocalertsDocalertsDoc alertsDocalertsDocaler

In the NOTIS User's Guide: Acquisitions and Serials, please make the following observations:

- Chapter B3—the headers in the upper right-hand corner of the odd-numbered pages should read:
   B3: Using the Keyboard
- Chapter C2—the headers in the upper right-hand corner of the odd-numbered pages should read:

C2: Summary Alphabetical List of NOTIS Commands
Additionally, the filing instructions for the manual should be amended to read:

9. Under the ACQUISITIONS tab: File Chapters H1-H16

We have made it easier to read the guide screens in The Online Public Catalog Release 5.0; however, the improvements were too late to be included in the *NOTIS User's Guide: Online Public Catalog* manual.

We have added headings to the three columns on the guide screen, so you will be able to find the information you are looking for more easily. A new command has also been added, "Type line # to begin display within index range." Also, the screens have 14 lines instead of 15.

You will get a guide screen only if your search results in more than 50 matches; previously, 18 matches would present you with a guide screen. The help screens have been updated to reflect all of these changes.

## Sample Screen 1

Sample Screen 1 shows the new guide screen with columnar headings and the new command, which are in bold face type.

1 ART 2 ARTFRANCEPERIODICALS 3 ARTSTUDY AND TEACHING 44 ART AND LAW 5 ART BUDDHISTINDIAAJANTA 6 ART GREEKHISTORYSOURCES 7 ART MODERN19TH CENTURY 1339 8 ART MODERN20TH CENTURYTHEMES MOTIVES 1562 9 ART RENAISSANCEITALY 1785 10 ARTHUR KING 2008	Subject Gui
12 ARTISTS - ECONOMIC ASPECTS - UNITED STATES 2454 13 ARTS 2677	INDEX RANG 1 - 2 224 - 4 447 - 6 670 - 8 893 - 11 1116 - 13 1339 - 15 1562 - 17 1785 - 20 2008 - 22 2231 - 24 2454 - 26 2677 - 28 2990 - 31

## Release 5.0's new features and enhancements

Release 5.0 of the NOTIS Library Management System (LMS) is now available. This new release of LMS has many new features and enhancements.

The following list briefly describes the new features and enhancements in Release 5.0 and indicates where you can find additional information on them in the manuals.

## **New NOTIS User's Guide: Online Public Catalog**

Many of the changes in Release 5.0 are in OPAC. In addition to the new features and changes in OPAC, the entire NOTIS User's Guide: Online Public Catalog has been rewritten to include the new features, as well as to improve the organization and the quality of the documentation so that it serves you better.

Benefits: The new manual is better organized and easier to use so you can find information more quickly and easily.

#### **Redesigned OPAC screens**

Release 5.0 features improved OPAC record screens that completely replace the former card catalog format. These new screens provide labeled displays for both brief and long views of records so that each view provides you with the location, call number, and summary status information that you need.

You can even view the detailed holdings screens for serials. In addition, you can easily move backward and forward through multiscreen records.

The new system control file allows you to determine the actual labels for each view. For the long view, you can also decide what fields from the bibliographic record are displayed under what label with variations allowed by MARC format.

For more information on the new OPAC record screens, refer to the NOTIS User's Guide: Online Public Catalog and the NOTIS Library Implementation Manual (forthcoming).

Benefits: The new OPAC is much more userfriendly. You can easily customize the labels and the content of the record displays to suit your own local needs. Your patrons will appreciate the improved clarity.

## Online OPAC Help, Introductory, Explanation, and News Screens

This release includes the new transaction LSYS, which initiates the menu-driven configuration of all OPAC help, introductory, explanation, and news screens. The system now allows you to create your own customized screens.

For additional information on this feature, refer to the *NOTIS Library Implementation Manual* (forthcoming).

Benefits: Since you can add and update help, introductory, explanation, and news screens without help from a programmer or the computing center, you've increased your control over the system. After you've added new screens or revised the existing screens, you can immediately update the system.

If you are not interested in editing the screens, the system supplies a complete set of default screens for you.

## **Merged Heading Index for OPAC**

The new Merged Heading Index for OPAC provides search under and search also under references in OPAC index displays. It also offers search redirection for search under hits.

The D/S fixed field element in the bibliographic record allows suppression of records from OPAC. The under-score mark (\_) turns off right-hand truncation of the search statement, thereby retrieving exact matches only for OPAC searches; pressing the spacebar will do the same for staff mode searches.

For more information on the Merged Heading Index for OPAC, refer to the NOTIS User's Guide: Online Public Catalog and the NOTIS Library Implementation Manual (forthcoming).

Benefits: This feature provides cross references for patron searching and eliminates blind searches on "see" references. You can easily and completely suppress records from an OPAC. You can also specify exact-match searching for more precise results.

## **System Control File**

Release 5.0 provides the new transaction, LSYS, to initiate the online menu-driven configuration of the NOTIS tables for security (SECOPR, LC104T),

circulation policy (CIRPOL, LC102Tzz), and calendars (CALNDR, LC107TBL). This allows you to enter parameter values online with immediate updating (or updating at a future date, if you wish).

For information on the system control file, refer to the *NOTIS Library Implementation Manual* (forthcoming).

Benefits: Since you can now change the parameter values without help from a programmer or the computing center, you have more control over the system. After you enter the new parameter values, the system is updated immediately. This saves time and reduces local maintenance costs.

#### **Enhanced Call Number Index**

Release 5.0 offers improvements to call number index programs in staff mode and incorporates this enhanced capability into OPAC searching. You can now search for and locate NOTIS records in staff mode, using the approaches that circulation and public service staff members need most frequently.

For more details on the improvements to staff searching mode, refer to the NOTIS User's Guide: Circulation, section D1: Introduction to Searching in Staff Mode. You can also refer to the NOTIS User's Guide: Cataloging and Authorities or the NOTIS User's Guide: Acquisitions and Serials for a description of staff searching mode from the point of view of the technical services staff.

**Benefits:** This enhanced call number index offers increased access for patrons and more informative index displays.

## MARC Format for Holdings and Locations (MFHL)

This new release replaces the NOTIS volume holdings record with a record supporting the MARC format for holdings. It offers additions to the NOTIS MARC tag table and new commands for record display, creation, etc., and provides an explicit label in the copy holdings record to show the existence of a linked MFHL record.

Release 5.0 also contains two conversion programs (each with additional options) to convert existing holdings data in volume holdings records (one processing unit at a time) to MFHL records.

For more details, see the NOTIS User's Guide: Cataloging and Authorities, chapter F2: MARC Format for Holdings (MFHL). For information on the conversion from volume holdings records to MARC format for holdings records, refer to the document "MARC Format for Holdings Data." This provides details on the two options for conversion that are available to you.

Benefits: The new MARC format for holdings provides an excellent import-export capability for holdings data. This feature complies with the national standards and thus provides a platform for future enhancements of the serials module.

## **Bill and Fine Record Purge**

With this new feature, you can determine which bill and fine records will be deleted. You can decide to purge all closed bill and fine records, all open bill and fine records of a certain age, all open bill and fine records prior to a selected date, etc.

You can even perform a test run before actually purging the records to check that the bill and fine records that you want to delete will be deleted.

For more information on bill and fine record purge, refer to the *NOTIS User's Guide: Circulation*, chapters K9: Purging Bill and Fine Records and K10: Bill and Fine Record Purge Job Request Form.

Benefits: This feature lets you decide what closed and/or uncollectible bills will be deleted. You can delete as many or as few bills as you wish depending on your space requirements.

When you do delete closed or uncollectible bills, you increase the amount of space that is available.

## **Patron Purge**

Release 5.0 lets you determine what patron records are deleted from the system. You can remove unwanted patron records, subrecords, or IDs from your database.

The system, however, prevents you from purging records, subrecords, or IDs that have items charged to them. The feature also lets you print out a report on the results of your purge.

You can even produce reports and statistics on the purge process without actually purging any elements from the patron file. For more information on purging patron information, refer to the *NOTIS User's Guide: Circulation*, chapters H4: Purging Patron Information and H5: Patron Information Purge Job Request Form.

Benefits: This feature allows you to determine what is purged from the database and perform a test run of the purge before actually deleting the records. You can then print reports on what has been purged for future reference.

#### Fiscal Period Close

New fiscal year-end closing rules for funds and orders offer the following capabilities:

- cancelling open orders
- carrying forward open orders with no allocation change for new fund
- carrying forward open orders with outstanding commitments reallocated
- carrying forward open orders, commitment monies, uncommitted balance carried forward
- no year-end processing

This release also offers a wide range of reports for pre- and post-closing forecasts and outcomes.

For more information on fiscal period close, refer to the NOTIS User's Guide: Acquisitions and Serials, chapter H12: Closing Out the Fiscal Period.

**Benefits:** You now have the ability to choose from several options that control the funds at year-end so that you can view the results before the actual closing occurs. This lets you make any necessary changes before actually closing the books at year end.

These new closing rules allow for more streamlined processing while also permitting you to carry over from one fiscal year to the next year, if you wish.

## **New Global Heading Change feature**

This new feature replaces the previous global change features. It permits changing virtually any character string in the database as well as eliminating headings or subheadings as needed by entering changes from an authority record or from a menu-driven screen.

For more information on global change, refer to the NOTIS User's Guide: Cataloging and Authorities, chapter G3: Global Heading Changes: The Glob Command, G4: Global Heading Changes: The Glch Command, and G5: Global Heading Changes: Reports and Messages.

Benefits: This feature provides you with complete flexibility to handle all types of needed changes and enhanced global change capabilities to make it easier for you to maintain your database.

22

## **New NOTIS Technical Reference** Manual

A new manual, the NOTIS Technical Reference Manual has been written for 5.0 with updated information on all NOTIS jobs and programs. The following is a partial list of the new jobs in 5.0:

## **Bill and Fine Purge**

LD540JC Purge Bill and Fine File LD540JC2 Recreate Bill and Fine File After a Purge

#### **Fiscal Period Close**

LAC600JC	Fund Balance Snapshot
LAC605JC	Fund Balance Snapshot Report
LAC700JC	Fiscal Period Close Rollover
LAC701JC	Create Audit Records for Post
	Planning Reports
LAC702JC	Initialize Fund and Order Files
	with LAC700B
LAC705JC	Fiscal Period Close Projections
	and Summary Reports
LAC707JC	Update Copy Holdings
	Linkages of Cancelled Orders
LAC708JC	Vendor Correspondence Writer
LAC710JC	Open Order Report
LAC715JC	Active Funds with
	Outstanding Commitments
	Report
LAC720JC	Fund Closing Definitions
	Report

#### Global Change

LCA600JC	Global Change Data
LB890JC	Conversion Global Change Processing
HL LCA898IC	Ontion A Volume Holdings

## MFI

DC11070,C	option in volume moraling.
	Conversion
LCA899JC	Option B Volume Holdings
	Conversion

#### NO

OFA	
LD866JC	Invoice Conversion Program
LD886JC2	Create Database Containing
	Converted Invoice Records for
	Release 5.0
LD887JC	Order Conversion Program
LD887JC2	Create Database Containing
	Converted Order Records for
	Release 5.0

LD888JC	Fund Conversion Program
LD888JC2	Create Database Containing
	Converted Fund Records for
	Release 5.0

## **System Control**

LSC990JC	Load Default Records into	
	Empty LCRFILE	

#### **OPAC**

LB/10JC2	Process OPAC Log File
LB720JC2	Produce OPAC Activity
	Summary Reports
LB730JC2	Produce OPAC Transaction
	Detail Reports
LB740JC2	Reset OPAC Statistics
	Accumulation File

Decesso ODACI en Ella

## **Patron Purge**

LD550JC	Patron Purge

## Additional changes to the NOTIS user's guides

In addition, we have made changes to other chapters throughout the user's guides to reflect the new Release 5.0 functionality. The following is a list of these additional changes, grouped by manual.

#### **NUG: Circulation**

- The command chart in chapter C2: Summary Alphabetical List of NOTIS Commands has been updated to include the additional commands that were added in Release 5.0.
- The chapter D1: Introduction to Searching in Staff Mode has been updated.
- Two new chapters on purging patron information, H4: Purging Patron Information and H5: Patron Information Purge Job Request Form, have been added to this manual.
- The new error messages for call number searching have been added to chapter D2: Searching for Item Records.
- · The revised screens for recall statements and recall items have been added to chapter G1: Placing a Recall or Hold.
- The index for the manual has been updated for Release 5.0.
- The page numbering in the manual has been changed to continuous pagination so that you can find information more easily.

#### **NUG: Cataloging and Authorities**

- The command chart in chapter C2: Summary Alphabetical List of NOTIS Commands has been updated to include the additional commands that were added in Release 5.0.
- The new error messages for call number searching have been added to chapter D5: Searching for Item Records.
- The chapter D1: Introduction to Searching in Staff Mode has been updated.
- The new glob and glch commands are explained in chapter G3: Global Heading Changes: The Glob Command, G4: Global Heading Changes: The Glch Command, and G5: Global Heading Changes: Reports and Messages.
- Chapter E7: External Transfer of NOTIS Record has been withdrawn since the MARC command has been withdrawn.
- The chapter D4: Merged Heading Index: View and Search Types has been updated. The OPAC-like view is no longer available in MHI, and the search type code for locally defined subject headings has been changed from ST to SO.
- Chapter D9: Searching the Author/Title and Subject Indexes and chapter D10: Searching the Authority Index have been withdrawn. Support for author, title, and subject indexes is no longer available.
- The chapter F2: Mark Holdings Records has been added to the manual.

## **NUG: Acquisitions and Serials**

- The command chart in chapter C2: Summary Alphabetical List of NOTIS Commands has been updated to include the additional commands that were added in Release 5.0.
- The chapter D1: Introduction to Searching in Staff Mode has been updated.
- The chapter H12: Fiscal Period Close has been added to the manual.
- The data dictionary for Vendor Address Record has been added to the manual.
- The data dictionaries for all of the records have been updated for Release 5.0.
- Miscellaneous screens in the system have been updated to reflect the changes in Release 5.0. ■



Includes a letter sent to Special Interest Group Chairs about participating in the survey.

## The 1991 Enhancement Survey

by Ann Greenseth, Account Representative, Conversion Consulting

The first stage of the 1991 Enhancement Survey process has been initiated. Those Special Interest Groups who submitted enhancement suggestions for inclusion in last year's Survey have received instructions, several relevant documents, and the following letter.

Those Special Interest Group Chairs who did not receive this information and who want their SIG to participate in the 1991 Enhancement Survey should contact Ann Greenseth at NOTIS Systems (708) 866-4889.

Dear SIG Chairs:

It is already time to begin the 1991 Enhancement Survey process. As in past years, we ask for your help.

We've reviewed comments and suggestions you've made about the Enhancement Survey and we at NOTIS Systems are changing the process. We believe that by changing our focus and providing a greater degree of structure to the initial stages, we can generate consistency and specificity within the document.

With a better handle on the specifics of the suggestions, we can do a better job of understanding and communicating your suggested enhancements. The major change you will notice is that we are no longer asking you only for a brief statement of need.

In addition to such a descriptive statement, we feel your needs might best be approached by asking you to provide the reasons, or rationale, that led to the suggestion, as well as the cost savings, time savings, and/or end-user benefits.

When a group informs us that "shelf list capability" is a desired enhancement to the Library Management System, we need to know a great deal more before we can use this suggestion. It sometimes seems that every NOTIS user has a different way of defining "shelf list capability." This brief statement is therefore too ambiguous to help either of us and would be excluded from this year's survey on that basis.

Although there is no limit to the number of suggestions you may submit, only the top ten will be included in the survey. In addition, it would be helpful if each suggestion be specific and concise, as it is difficult to incorporate lengthy descriptions into the survey document.

Our purpose here is not to limit feedback but to make certain we have enough time to process the data and get back to you.

Please be aware that if an enhancement suggestion currently in development at NOTIS Systems is submitted, such as "location-based searching," it will not be included in the 1991 survey document. SIG Chairs will be notified in advance if any submitted enhancement is to be excluded from the survey because it is in development or because it's ambiguous.

One other change in this year's process is that we will no longer be asking for votes within each module. Although the Enhancement Survey will continue to show enhancement requests divided by module, the voting will be across all modules, similar to the "Priorities Overall" section of our previous surveys.

The steps in the process and the associated deadlines are as follows:

August 1, 1991:

SIG's submit suggested enhancements to NOTIS.

August 16, 1991: NOTIS compiles the suggestions and asks

Systems Development to assign a difficulty rating

to each suggestion. NOTIS distributes the

prepared surveys to the LIB1's.

September 16, 1991: The deadline for the LIB1's to return the

completed surveys to NOTIS.

September 17, 1991: We begin tallying the surveys.

Once you have completed the form(s), send them to me at NOTIS Systems. I will be available for your questions from now to the August 1 deadline.

If you have questions, I would ask that you, as Chair of your Special Interest Group, contact me. My telephone number is (708) 866-4889.

Let me thank you and your Special Interest Group members in advance for assisting us during this year's enhancement process. With the new form's greater specificity and your continued input, we hope to make this the most successful Enhancement Survey.

As you know, the result of the survey is not the only factor in NOTIS Systems' prioritizing for future development, but it is a very important one in our deliberations. ■

# How to configure spine labels with NOTIS

by J. Armstrong Speer Library Princeton Seminary

We have found a successful way to get our spine label program to work with NOTIS. I've made a list of components that you may need to perform your spine label configuration.

Speer Library operates classic NOTIS under VSE/SP on an IBM 9373 mainframe. After experiencing the usual difficulties in getting the spine label program to work with the 7171, we have installed the feature using the workstation controller connected through an InterLynx 3000/Coax ASCII Printer Interface Unit.

For a printer, we selected the IBM ExecJet, which has superior facilities for gripping the trailing edge of labels. Because this unit is less expensive than the QuietWriter, it was possible to purchase both it and the Interface without straining the budget.

## The tools we needed to configure our spine labels

Other sites often could not recall how they configured the various components of the system, so the following notes may prove helpful to new users. I should add that our configuration is non-SNA.

Cabling:

Workstation controller to Interface: coax. Actually,

we use twisted pair cabling throughout the

building, and have simulated coax with a Black Box

balun on each end of the line.

**IPLPROC:** 

Port is defined for device 3277,01

VTMNSNA:

Distinctive entries are

TERM=3286,DLOGMOD=SPDSCPRT

CICS TCT: Distincti

Distinctive entries are PGESIZE=(24,80), FF=YES,

----

TRMTYPE=327OP (another page size could be

chosen for site purposes)

EXECJET:

SW 1: Set for 5202 mode, parallel (other settings as

desired)

SW 2: Set power-on pitch to 12, type style to

Courier

**INTERLYNX:** 

Printer Emulation: TTY (default)

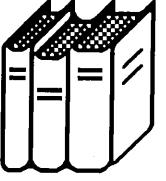
Pseudo: Delimited Prefix: X'CBCC'; Suffix: X'24'

LC867BAL:

Under EOMA at end: Change to BFCON

(PNL, PFF, PEM)

This configuration supports regular 7/8" labels on carrier sheets with 2" top-to-top spacing. We use double-width labels and turn the sheets around when the first column has been exhausted. The whole operation works smoothly and flawlessly. ■



## Regional Special Interest Group Chairs

If you're interested in the complete list of SIG chairs, refer to the March issue (NOTISes/64).

(/V	)115es/64).		
1.	California	Maria Sugranes Manager, Automation Services University Library and Learning Resources California State University 1250 Bellflower Blvd. Long Beach, CA 90840	BITNET: Phone: (213) 985-1776 FAX: (213) 985-1703
2.	Canadian	Bob Thompson Manager Library Computing Services York University 4700 Keele Street North York, Ontario, M3J 2R2	BITNET: RTHOMPSN@YORKVM2 Phone: (416)736-5601
3.	Latin America:	Ms. Lina Espitaleta Director Banco de la República Biblioteca Luis Angel Arango Calle 11 No. 4-14 Bogotá, Colombia	BITNET: Phone: 011-57-1282784
		Juan Alvarez Oficina de Informática Venezuela-Biblioteca Nacional	BITNET: Phone: 011-582-5720301 FAX: 011-582-5748824

4. Louisiana

Nancy Pope Assistant to the Director Library Automation Systems Louisiana State University 104 Middleton Library Baton Rouge, LA 70803

Caracas 1041-A, Venezuela

Apartado 47092

BITNET: LBYSEC@LSUVM Phone: (504) 388-3215

	•		
5.	Missouri	Cathye Bunch Dierberg Director, Instructional Resources, Technical Services St. Louis Community College 5460 Highland Park Drive St. Louis, MO 63110	BITNET: Phone: (314) 652-7544
6.	National Music	Linda Hartig (co-chair) University of WI – Milwaukee Golda Meir Library P.O. Box 604 Milwaukee, WI 53201 Lynn Gullickson (co-chair)	BITNET: LHARTIG@CSD4.BITNET Phone: (414) 229-5529 BITNET:
		University of WI—Milwaukee Golda Meir Library P.O. Box 604 Milwaukee, WI 53201	Phone: (414) 229-5398
7.	Midwest Music	Grace Fitzgerald Music Cataloger University of Iowa Libraries University of Iowa Iowa City, IA 52242	BITNET: CADFITTF@UIAMVS Phone: (319) 335-5884
8.	Northeast Music	Marguerite Iskenderian Technical Services Brooklyn College Library Brooklyn, NY 11210	BITNET: MIIBC@CUNYVM Phone: (718) 780-5342 FAX: (718) 434-7675 ■

## MDAS Loader Order Form

## (Please photocopy this form as needed)

Please send me the fordocumentation:	ollowing	g MDAS Loaders with the appropriate
		ABI Inform (Available June 30, 1991)
		Compendex Plus Loader
	_	Current Contents Loader
		ERIC (RIE/CIJE) Loader
	·	IAC (Information Access Company) Loader (Available June 30, 1991)
		MEDLINE Loader
	_	PsycINFO Loader
		Religion Loader for Wilson (Available June 30, 1991)
,		Wilson Loader
		Ship to:
Name		
Institution		
Address		
CITY/STATE/ZIP		

Mail to:
Bill Easton
Conversion Services
NOTIS Systems, Inc.
1007 Church St., 2nd Floor, Evanston, Il 60201

NOTISes/66

## LIBRARY HAPPENINGS

University of Virginia receives \$25 million American literature collection The University of Virginia received what is widely considered the nation's premier collection of rare books and manuscripts in American literature. An alumnus of the university, Clifton Waller Barrett, transferred ownership of the remainder of his library to the University of Virginia, which has been housed at the university since 1960.

Many of the items in the collection are unique and irreplaceable. Among the approximately 112,000 manuscripts and 35,000 books, for example, are the handwritten originals of "The Red Badge of Courage," Walt Whitman's "Leaves of Grass," and the only known copy of a fiction manuscript by novelist Willa Cather.

The Barrett Library contains virtually all the fiction, poetry, drama, and essays published by an American from 1775 to 1876, as well as a nearly complete collection of the printed works of every major American writer to 1950. In addition to first editions, it includes correspondence, translations, drafts, annotated proof copies, and other literary materials.

This collection of American literature is regarded by scholars and librarians as unmatched in breadth and depth, and it brings the University of Virginia into a small company of special collection libraries, such as the Beinecke Library at Yale and the Houghton Library at Harvard.

"The Barrett Library is important not only to the university and to Virginia, but also to the culture and mind of our nation. It shows how people thought and felt from the beginning of our history," University of Virginia Librarian Ray Frantz Jr. said. ■

New USMARC format book is now available

USMARC Format for Holdings Data, Including Guidelines for Content Designation is now available. This document was prepared by Network Development and MARC Standards Office. It's in a looseleaf format and costs \$25. It was previously published under the title, USMARC Format for Holdings and Locations.

The new version is designed to be a carrier for holdings and location information for three types of bibliographic items: single-part items (indicating location only), multipart items, and serial items. ■

Harvard's
OPAC, HOLLIS,
gets mentioned
in "Computers
at Harvard"

The Harvard Computer Society, a non-profit student organization, publishes an annual guide called *Computers at Harvard* (C@H), which introduces students to various aspects of college computing. The society's purpose in publishing C@H is to educate undergraduates about technology.

Included in the guide is a description of their online public catalog, HOLLIS (Harvard On-Line Library Information System). HOLLIS is Harvard's NOTIS system and lists 3 million titles. More than 400 terminals in 32 libraries across campus are connected to HOLLIS. Patrons can also access HOLLIS by modem.

The Harvard Computer Society is considering expanding their guide's audience to include other colleges. Presently C@H is provided free to their readers, because they rely on advertising to cover printing costs.

# **Troubleshooting**

by Jerry Specht, Chief Systems Engineer

This column is a regular feature of NOTISes. As we encounter problems that we plan to include in the Troubleshooting Guide, we list them here in NOTISes so you won't have to wait for a new release in order to be aware of them. If you have suggestions, send them to Jerry Specht.

We recommend that you take these troubleshooting pages and append them to the February 1990 "Troubleshooting Guide."

The problems have been assigned temporary numbers beginning with V400,

so that they will be
Periodically, we
index, which
problems a
the guide.
send you
in which
that hav

so that they will be in sequence.

Periodically, we will issue an updated index, which will include both these problems and the ones already in the guide. Once a year we will send you an entirely new guide in which all of the problems that have appeared in NOTISes since the last publication of the guide will be integrated and assigned permanent numbers.

V585	Problem:
------	----------

#### PPQ1384

(Formerly Problem V560; for GTO 3.0 only)

Despite the fact that an incoming OCLC record contains an 019 field, which matches the OCLC number in an existing NOTIS record, the incoming record becomes a new record rather than overlaying the existing record. (Note: The 019 field is OCLC-specific; RLIN and CD-ROM users don't need to worry about this.)

#### Causes/Solution:

This may be corrected by adding one statement immediately after the label BIBS in LGT610P.

BIBS DS

May 1991

SKIPTXTX

DS

DC X'019F', C'a', AL1 (SNXLSCN), AL4 (FMTLOC19) change DC X'035F', C'a', AL1 (SNXLSCN), AL4 (FMTLOC)

And adding 34 statements 4 lines after the label SKIPTXTX in LGT610P.

	L	R14, DSREGSV3	
	BR	R14	
******	*****	*****	*****
	EJECT		
FMTLOC19	DS	ОН	insert
	ST	R14, DSREGSV2	insert
	LA	R15,0	insert
	XC	SNXSNKEY, SNXSNKEY	insert
	LR	R3,R1	insert
FINDEO19	DS	0Н	insert
	С	R1.DSENDFLD	insert
	BNL	RTJST19	insert

0 (R1) . SUBDEL

	BE	RTJST19	insert
	LA	R1, 1 (R1)	insert
	В	FINDEO19	insert
RTJST19	DS	0H	insert
	LA	R2, SNXSNKEY+7	insert
	BCTR	R1,R0	insert
	LA	RO,8	insert
SET19LUP	DS	OH	insert
	CR	R1,R3	insert
	BL	ZFILL19	insert
	MVC	0(1,R2),0(R1)	insert
	BCTR	R2,R0	insert
	BCTR	R1,R0	insert
	BCT	RO, SET19LUP	insert
	В	SETOCLIT	insert
ZFILL19	DS	ОН	insert
	MVI	0 (R2), C'0'	insert
	BCTR	R2,R0	insert
	BCT	RO, ZFILL19	insert
SETOCLIT	DS	OH	insert
	MVC	SNXSNKEY+8(8),=CL8	(OCOLC) i
	œ .	SNXSNKEY, BLANKS	insert
•	Ĺ	R1, DSCUR@	insert
	L	R14, DSREGSV2	insert
	BR	R14	insert
******	+++ <b>+</b> ++++	4.代本经济共享经济对方 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.	****

FMTLCN-KEY FORMAT ROUTINE 2

These changes will be included in any future version of LGT610P.

Boldface type in the problem description indicates index terms and/or main topics.

insert